

### Juliana Ford | Residence Representative | June 2024 | 5 hours

#### **Hours Breakdown**

(Meetings, events and activities that I've attended in my role, with an hours breakdown)

### **Exec/Housing Communications** - 2 hours

Communicated with Housing Services and Exec regarding ORS related topics and hiring through out the month/summer.

#### **ORS Training Week Scheduling/Tasks** - 3 hours

Began scheduling team bonding for ORS training week as well as worked on tasks such as presentations and move-in responsibilities.

# Highlights and Reflection's

(Information of note, what went well, what did not)

The beginning stages of our training week planning as well as structuring of our team have been really exciting to watch evolve over the summer.

I'm also really looking forward to finalizing winter formal, and still holding the event off-campus as planned.

#### **Projects In Progress**

(Projects that I am currently working on, who I am working with, what resources do I require)

### Continuing progress with the Residence-Wide Discord Server Roll-

Over and updating

**Continuing Winter Formal preparations** 

Continuing incoming term preparations

#### **Completed Projects**

(Projects that I have completed, what went well, what did not, and why) No completed projects currently, as I have been out of the country.

#### Challenges

(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.) I have been out of the country for the majority of the month, so staying up to date with Exec, ORS, the ULSU, and Housing Services has been a challenge due to the time difference.

Connecting with team members over the summer has still been difficult, but is beginning to improve as we get closer to training week.

#### **Goals Accomplished**

(Kept up with regular duties &/or accomplished additional goals)

Regular duties were maintained, and all summer duties have been in progress continuously.

## **Current/Upcoming** Tasks

(Upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with)

- Finalizing incoming ORS President duties (Shirts, team bonding, cabaret booking, Winter Formal, etc.)
- Check-In with incoming Exec/OPS members to support any needs they have identified for the upcoming term
- Continuing upcoming term program planning

#### Goals for Next Month

(What I would like to accomplish next month as a ULSU representative)

- Residence-Wide Discord Server roll over has been updated once completed.
- OPS/Exec Check-In's are completed
- · Creating form for shirt sizes and ordering ORS Team Shirts
- Incoming ORS President duties are complete before move-in

# Important Dates/Deadlines

**September 1st** - Incoming term preparation is completed/in progress